

The Oklahoma Federation Executive Board Meeting was held on April 19, 2016 at the Stillwater Visitors Center, 2617 W. 6th Avenue, in Stillwater, Oklahoma 74074.

At 9:40a.m. Ron Vick gave the Opening Prayer and the Pledge of Allegiance was led by James Crowder. President Randy Freeland gave his opening remarks.

The **Secretary Minutes** from August 21, 2015 were not read because they have been posted on the NARFEOK website for all to read. A motion to approve those minutes was made by Linda Resnick and 2nd by James Olden. The August 21, 2015 minutes were approved.

At 9:50a.m. the filling of **Officers and Committee Chairs** was addressed. Randy Freeland and James Olden introduced Carolyn Harris. Carolyn Harris volunteered to take over the post left vacant by Dan Jenner. Carolyn shared with us some of her work and family history also including her work with NARFE. She is eager to speak for NARFE at the state and federal level with our representatives.

Discussion was held on how to fill the unexpired term. Linda Resnick made the motion to fill the unexpired term and amended it to make it effective today, Ethel Broiles 2nd that motion. The motion was approved.

Marshall L. Richards swore in Carolyn Harris; Wanda Walker; Ethel and James Broiles into office.

At 10:00 a.m. President Randy spoke on **travel vouchers** and the process of filling those out giving a turnaround time of 30 days.

At 10:10a.m. President Freeland gave the **Treasurer's Report and Budget for 2016-2017** in Johnny Hanlon's absence. He explained how the M&IE rate is calculated and that the limit was \$5.00. Those vouchers are to be submitted on a monthly basis. Our fiscal year is from June 1 through May 31.

Next year's budget will include the national and the state conventions for 2016 and 2017. President Freeland went over the **profit and loss reports for the 2015/2016** fiscal year; because the funds for the 2016 /2017 fiscal year were not included next year's budget could not be approved at this meeting but would be approved via e-mail along with the ability for the president to redistribute the approved funds as needed. Because Ron Vick has such a large area he will be adding an assistant and that assistant's expenses will be separate from Ron Vicks. Motion for the tentative budget and the ability given to the president to redistribute those funds as needed was made by Charles Stanphill and Ethel Broiles 2nd that motion which was approved.

The question of a NARFE Non- Federation member could receive a stipend to go to the National Convention for **carrying proxies**. After much discussion on who could carry a Proxy and how many could be carried also who within the federation had to attend the convention from Oklahoma and how many votes Oklahoma could carry. Randy gave a tentative budget

for his trip to Reno to give us a feel for just how much the trip would make us out-of-pocket. A motion was made by Linda Resnick for a stipend of \$900.00 for the National Convention. James Olden 2nd that motion and the motion was approved.

At 11:08a.m. Marshall Richards gave the **Region VI Updates** starting with the differences in states regarding conventions. He went over the **Strategic plan** we received in the mail. Our states member Charles Stanphill is a part of this committee. The future of NARFE was discussed and what we would have an opportunity to vote on at this year's National convention. The issues are:

One member one vote

Allowing the board members to raise dues without the vote of its members

Hiring an Executive Director

Should Regional VP's be reduced from 10 to 5

The Regional VI V.P spoke on what a board meeting in Washington D.C. was like. And that they were in process of finding money for the Executive Director position; the National Executive board voted that NARFE needed an executive director.

The resolutions are now online. The deadline for changes to resolutions/bylaws is May 13th. Hotel registration deadline is July 24th and Convention deadline is August 1st. Delegate forms to National are due by June 1st and Proxies due by August 1st. Filing of the 990N form is due by May 15th.

Marshall asked that our state convention please have internet access.

PAC report is as follows: Donations/Disbursement Report, Oklahoma \$10,198.50 with 239 contributors; Region VI \$55,111.50 with 1226 contributors; National \$932,183.50.

Disbursements are \$282,750.00 (\$140,000.00 non candidate disbursement).

The chapters in Oklahoma without OAM access are as follows:

Chapters 22, 369, 577, 946, 1209, and 2333.

12:00 Lunch

At 12:30p.m. Charles Stanphill discussed **Matching Funds**, Charles gave a handout and discussed what it is and how to use it. National office pays 50% the Federation pays 25% and the Chapter 25%. The money can be used to help a chapter with ad's health fair give away items. National will not approve money for food. Forms will need to be completed and submitted to the federation. An **After Action Report** will need to be completed by the chapter. This request can be made every year and a sample ad will need to be submitted just as it will appear when printed, color or black and white print. Discussion from previous users of Matching Funds was made for recruitment

At 12:45p.m. James Olden gave a **Discussion of Proxy Assignments**. He went over who can and who cannot be a delegate, the delegate at large, voting representatives and the carrying of proxies. There can only be one voting delegate from each chapter, the chapter makes the designation of who will be the voting member at the national convention will be for their chapter. The delegate is to vote the chapter's proxy as the chapter direct or they can give the delegate the ability to vote as they see fit. You must be a delegate to carry proxies. Deadline for chapters to chose a delegate is June 1st, proxy deadline is Aug. 1. A delegate can take up to 3 chapters proxy. Chapters should tell the delegate carrying proxies how they want their votes casted. Randy had the forms on hand for us to view however the National office is pushing for the online form. You can registration for convention on the OAM. The OAM will show the chapter how many delegate each chapter gets and how many votes as well. Chapter get the option to decide if they are going to be represented by proxy or not and who they want to take the proxy. A webinar from national was asked for on this subject.

At 1:15p.m. the **Oklahoma NARFE News** update were given by Nancy Stanphill, who made a request for articles of various nature. Addresses must be accurate and they are obtained from a report on the OAM so headquarters must have a correct address. Please do not send change of addresses to Nancy. E-narfe members do get an issue also and paper goes to some federal offices and state senators' offices state wide. Ads must abide by the nonprofit rules and the people putting out the newspaper will judge if it fits that criteria. If a NARFE member has a business they can write an article with the permission from the news paper. An electronic copy of the newspaper is kept on our website up to one year. The Federation is and will continue to receive money for this news paper. After June's issue we will be receiving \$500.00 per issue. Articles need to stay generic.

At 1:30p.m. the **1st VP Report** , Charles Stanphill, and Linda Resnick reported on the performance of the incentives we currently have in place this 2015/2016 fiscal year. Linda stated that for active employees the retention rate was 28% while the retention rate with dues withholding was at 80%. There was much discussion regarding E-NARFE members, spousal membership and if the restriction that you must be in a chapter should be kept. Dues withholding incentive is currently for new and current retired members. A motion was made by Linda Resnick and 2nd by Wanda Walker for 2016/2017 fiscal year to withdraw the chapter membership restriction and to make the incentive amount to those new or existing members of NARFE going on Dues Withholding \$40.00 with \$10.00 to the recruiter and \$10.00 to the receiving chapter. Any incentive payment to an active employee is dropped. The motion was approved.

Charles spoke on the need to file the 990N postcard for 2015 to maintain your tax exempt status. If your filing is rejected you must call the IRS for help. Email notification should be sent to you for the 2015. If a chapter is closed someone must go back into the IRS website and check a box indicating the chapter is no longer in existence. Johnny or Charles has and will do

this service for any chapter that will ask for the help. Randy asked that the Dist. VP's approach their chapters to help resolve this problem.

At 2:08p.m. **Federal Legislation Report** – A request is made that all NARFE members send a letter to your congress representative asking them to support the passage of HR 711. This bill by Mr. Brady will give federal workers on CSRS relief from the Windfall Elimination Act currently being imposed on those federal workers.

At 2:14p.m. James Crowder gave his **State Legislation Report** stating that the state's short fall is 1.3billion; He believes that our exemption given by the state is secure for now. Ethel Broiles added that OG&E is wanting a \$500,000.000 rate increase increasing consumers bills by \$7.21 per month next meeting is May 3rd. with the Corporation Commissioners. Mr. Anthony and Mr. Murphy are the men to address any letters to asking them to vote No on this increase. Much discussion was made on where the money went and why there is not enough money for the state.

President Freeland has asked to meet with Kerin and Kim with BCBS to help with information on how to approach health fair season.

At 2:28p.m. Charles Stanphill spoke for **Dist 1 V.P.**, Jeff Vaughan could not attend the meeting regarding the **Health Fair Results** and condition of the chapters in district 1 with the possible closing of 2333.

Dist. 2 V.P. Ron Vick reported on sites visited in his district, it would help if the chapter members in the district would host the health fairs near them. Ed Farris and his wife help in Muskogee.

Dist. 3V.P. Jerry Walker reported on the state of his district. They gave a new membership as an incentive to join. He did have people in the area go to the fairs. Problems encountered in recruiting were discussed.

Dist .4V.P. Ethel Broiles discussed the state of her chapters. Ada members recruit. Lawton is very self sufficient. Ron Cannafax thought the health fairs were not working for their chapter.

Dist. 5V.P. Linda Resnick had members in the area work the health fairs for many large facilities, FAA, FBI, GSA and others. Chapter 184 did fairs at the post office. Charles Stanphill encouraged the Dist V.P's to start now especially if you are going to use matching funds and how to get a great price on merchandise to give at the fairs.

Activities in Districts (i.e. Chapter Closings, Meetings, etc.)

2:47p.m. **District 1** – Charles Stanphill spoke for Jeff Vaughan stating that chapter 2333 should be closed.

District 2 – Ron Vick had 11 chapters to start 6 have closed and 5 remaining. McAlester chapter members do not want to serve as officers.

District 3 – Jerry Walker two chapter to 1209 with 19 member Dec 10th request transfer to 2184 and e-NARFE and others to state wide chapter Guymon closed with 7 members 1 to 1346 Wetherford some to Statewide chapter and some to e-NARFE. Other chapters are okay.

District 4 – Ethel Broiles reports Ada chapter the only chapter of concern. Much discussion was given from several members.

District 5 – Linda Resnick reported that she will be speaking to 4 of her chapters about Strategic planning. The 990N on the 4 chapters are done. Edmond NARFE members get involved in their community and that gets in the news paper. Edmond has a Libertarian running for office from that chapter they meet at the Oklahoma Christian College. Chapter 1176 closed.

Randy spoke about the difficulty to get a chapter closed and retrieving any funds when all the officers are deceased. In addition paperwork is in-depth when closing a chapter and the chapter's charter and other documents may be of historical value.

At 3:00p.m. **Alzheimer's Report** -- Alyce Cordray-Green was absent today however Marshall Richards stated \$12,000,000.00 should be received by August 2016.

At 3:05p.m. **Historian** -- Dorothy Branson reported on what was going to the historical society. She showed us the books that will be used to store information and how much they cost. Chapters need to take care of their personal books. She encouraged us to get someone to take pictures at every meeting. The Archives building is where you should go to give or view records. They also have a list of how long to keep records for. Ms. Malory is in charge of receiving each item. Randy discussed a data base that holds all the NARFE chapters, Past Presidents etc.

3:16p.m. **Other Business:** Evelyn Crowder spoke on Oklahoma's tax exemption on page 33 in the National magazine. Ethel Broiles spoke requesting the Federation President and others to attend chapter 946 picnic at Dell City Community Center on Aug. 12th at 11:00a.m. at the cost of \$7.30 that chapter often have candidates come speak in elections years.

Our next meeting will be in Tulsa at the state convention site with the chapter 2184 convention spokesperson. Next year's convention will be May 11 and 12th, 2017 west of ORU at the Crowne Plaza Hotel. Nancy Stanphill states that the next news paper deadline is June 10th. Marshall Richards wants all persons going to the National convention to know that he has tables set aside for Region 6 please let him know that you are attending the banquet. Dorothy Branson has records at her home for about 10 years most of which will be archived soon.

The meeting adjourned at 3:25p.m.

Submitted by Dorothy Jean McBride-Samuels, Secretary